



CSET BOARD OF DIRECTOR'S MEETING

AGENDA

May 18, 2023 at 6PM-8PM

Visalia Main Office | Founders Conf. Rm

Members of the public may observe and participate in the Board Meeting by accessing the Zoom link:

<https://us02web.zoom.us/j/83563881367?pwd=NzA4REtkek4rcGVmVkdsb0N5Y21jZz09>

Meeting ID: 83563881367

Passcode: 385652

I. CALL TO ORDER AND ROLL CALL OF REGULAR MEETING

II. PUBLIC COMMENTS

(Any person may address the Board at this time either on an agenda item or other matters of interest to the public that are within the subject matter jurisdiction of the Board. A maximum of 5 minutes is allowed for each speaker, with a maximum time of 15 minutes per item unless otherwise extended by the Board)

III. Presentation of CSET's #LEAD and #GROW by Youth Workforce Development

IV. APPROVAL OF APRIL 20, 2023 BOARD MEETING MINUTES

V. ACTION ITEMS

A. Presentation of CSET'S Pension Audit Report for fiscal year ending June 30, 2022 and 2021 by Nora E. Crow from Dritas, Groom, and McCormick, LLP

B. Presentation of CSET's CSBG Needs Assessment Report by Lily Rivera-Graves, John Chavez and Janelle Hickey (Information/Action)

C. GRANTS, CONTRACTS and PROPOSALS

Attachment: April 2023 Grants, Contracts, and Proposals Report

Recommendation: Approve

D. FINANCE REPORT

Attachment: April 2023 Report and March 2023 Balance Sheet

Recommendation: Accept subject to Audit

E. MONTHLY PROGRAM PERFORMANCE REPORT

Attachment: April 2023 Monthly Program Performance Report

Recommendation: Approve

F. 2023-2024 CSET's Board Slate of Officers

Attachment: Memorandum

G. CalRecycle Board Resolution for Executive Director Signatory Authority

Attachment: Board Resolution

Recommendation: Approve extending Executive Director to have signatory authority from July 1, 2023 - June 30, 2025

Based on guidance from the California Department of Public Health and the California Governor's Office, to minimize the spread of COVID-19, members of the public are encouraged to participate remotely. A space will be created for the public to listen in and are advised to contact CSET Main Office at 559-732-4194 for more information. In compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 732-4194 48-hours in advance of the meeting. All reasonable efforts will be made to accommodate those with disabilities.

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H. Updated CSET Salary Schedule (Discussion/Action)

Attachment: Memorandum

Recommendation: Approve

I. Review of Fund Development Committee Description for Bylaws

Attachment: Fund Development Sample Language

VI. INFORMATION ITEMS

A. STAFF

- i. Visalia Navigation Center Update and Contract (Information)

B. FEDERAL & STATE

C. CSET's CALENDAR OF EVENT - June 2023 Calendar

D. Reminder of State and National Training's

- i. National CAA Conference - August 23-25, 2023 in Atlanta, GA
- ii. CalCapa Conference - November 7-11, 2023 in San Francisco, CA

VII. ADJOURNMENT