

AGENDA OF REGULAR MEETING  
CSET BOARD OF DIRECTORS  
CSET MAIN OFFICE | FOUNDERS ROOM  
November 18, 2021 – 6:00 P.M.



The Board of Directors will be meeting online via Zoom. Members of the public may observe and participate in the Board meeting by accessing the meeting at:

**LINK: <https://us02web.zoom.us/j/88925618344?pwd=b0hIQVo2bEpiR2lSY2QzdjY3N2Yvdz09>**

Meeting ID: 889 2561 8344

Passcode: **928326**

**I CALL TO ORDER**

**II PUBLIC COMMENTS**

**III APPROVAL OF OCTOBER 2021 BOARD MEETING MINUTES**

**IV CONSENT CALENDAR**

**Edits to Policies:**

- a. Code of Conduct Policy
- b. Solicitation, Distribution, and Gratuities Policy

**No Edits to Policies:**

- c. Wage Hour Issues in Electricity Crisis Policy
- d. Conflict of Interest
- e. IT Data and Security Equipment
- f. Grievance Policy
- g. Lactation Policy

**V ACTION ITEMS**

**A. Presentation of CSETs Audit Report for fiscal year ending 2020 by Nancy Belton and Shannon Webster from Daniells, Phillips, Vaughan, & Bock CPA Firm**

Recommendation: Adopt

**B. Annual review of CSETs Risk Assessment Survey**

Attachment: Risk Assessment Survey and Memo

Recommendation: Approve

**C. Review and Approve Strategic Plan**

Attachment: Strategic Plan

Recommendation: Approve

**D. OSHA Emergency Temporary Standard Policy**

Attachment: Mandatory Vaccination Policy

Recommendation: Approve

**E. Review Board Bylaws**

Attachment: CSET Board Bylaws

**F. October 2021 Grants, Contracts and Proposals**

Attachment: October 2021 Grants, Contracts and Proposals report

Recommendation: Approve

**G. October 2021 Finance Report**

Attachment: October 2021 Finance report & September 2021 Balance Sheet

Recommendation: Accept Subject to Audit

**H. October 2021 Review Monthly Program Performance Report**

Attachment: October 2021 Monthly Program Performance Report

Recommendation: Approve

**VII INFORMATION ITEMS**

**A. Staff Report**

**B. Federal & State**

**VII ROUNDTABLE**

**VIII ADJOURNMENT**

Based on guidance from the California Department of Public Health and the California Governor's Office, to minimize the spread of COVID-19, members of the public are encouraged to participate remotely. A space will be created for the public to listen in and are advised to contact CSET Main Office at 559-732-4194 for more information. In compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 732-4194 48-hours in advance of the meeting. All reasonable efforts will be made to accommodate those with disabilities.