

BOARD OF DIRECTORS

August 20, 2020

312 NW 3rd Avenue

Visalia, CA

6pm ~

Link: <https://us02web.zoom.us/j/83337872936>



Agenda

1. Call to Order and Public Comments

(Any person may address the Board at this time either on an agenda item or other matters of interest to the public that are within the subject matter jurisdiction of the Board. A maximum of 5 minutes is allowed for each speaker, with a maximum time of 15 minutes per item unless otherwise extended by the Board)

2. Approval of June 18, 2020 Board minutes

3. Consent Calendar (Any Board member may remove an item from the Consent Calendar if further discussion is desired.)

No edits to the prior policy:

- a. Purchasing Policy
- b. Travel Reimbursement Policy
- c. Equipment Disposal or Sale Policy
- d. Succession Planning

Some edits to the prior policy:

- e. Workplace Violence Policy

4. Action Items

- a. CSET Employee Handbook
Attachments: Memorandum and Employee Handbook
Recommendation: Approve
- b. Grants, Contracts, and Proposals
Attachment: June 2020 & July 2020 Monthly reports
Recommendation: Approve
- c. June & July 2020 Finance Reports
Attachments: June 2020 & July 2020 Finance packet
Recommendation: Accept subject to Audit
- d. New Money Market Account at Citizens Bank
Attachment: Memorandum from Esta Willman
Recommendation: Ratify
- e. Review Pension Plan Audit Report completed by Dristas, Groom, & McCormick and CSET's management response
Attachments: Report and Memorandum from Esta Willman
Recommendation: Accept
- f. Program Performance for June & July 2020
Attachment: June 2020 & July 2020 Program Monthly report
Recommendation: Approve
- g. Local Plan for CARES Act CSBG Supplemental Funding
Attachments: Cover Page and Certification
Recommendation: Approve

5. Information Items:

- a. Staff reports
 - i. Federal & State
- b. Roundtable

Based on guidance from the California Department of Public Health and the California Governor's Office, to minimize the spread of COVID-19, members of the public are encouraged to participate remotely. A space will be created for the public to listen in and are advised to contact CSET Main Office at 559-732-4194 for more information. In compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 732-4194 48-hours in advance of the meeting. All reasonable efforts will be made to accommodate those with disabilities.