



**CSET BOARD OF DIRECTOR'S MEETING**

**AGENDA**

**August 17, 2023 at 6PM-8PM**

**Visalia Main Office I Founders Conf. Rm**

Members of the public may observe and participate in the Board Meeting by accessing the Zoom link:

<https://us02web.zoom.us/j/83563881367?pwd=NzA4REtkek4rcGVmVkdsb0N5Y21iZz09>

**Meeting ID: 83563881367**

**Passcode: 385652**

**I. CALL TO ORDER AND ROLL CALL OF REGULAR MEETING**

**II. PUBLIC COMMENTS**

*(Any person may address the Board at this time either on an agenda item or other matters of interest to the public that are within the subject matter jurisdiction of the Board. A maximum of 5 minutes is allowed for each speaker, with a maximum time of 15 minutes per item unless otherwise extended by the Board)*

**III. REVIEW of CSET's MISSION**

**IV. APPROVAL OF JUNE 15, 2023 BOARD MEETING MINUTES**

**V. PRESENTATION - Housing Program Spotlight by CSET's Community Initiatives Department**

**VI. CONSENT CALENDAR**

*(Any Board member may remove an item from the Consent Calendar if further discussion is desired.)*

EDITS TO POLICIES	NO EDITS TO POLICES
Equipment Disposal or Sale Policy	Child Support Referral Policy
Record Retention and Destruction Policy	
Workplace Violence Policy	

**VII. ACTION ITEMS**

**A. PRESENTATION - Review and Ratify submission of CSET's FY2022 Federal 990** presented by Reann Ricardi, Sr. Tax Manager and Shannon Webster, CPA of the firm Daniels, Phillips, Vaughn & Bock (Zoom)

**B. CSET Employee Satisfaction Survey Report** presented by HR Division Director, Maria Rodriguez

*Attachment: Employee Satisfaction Survey Report*

**Recommendation:** Approve

**C. 2023 MID-YEAR REVIEW OF STRATEGIC GOALS** presented by CIS Department Director, Jeff Forbes

*Attachment: 2023 Mid-year Report*

**Recommendation:** Approve

**D. CSET Ad hoc Board Member Selection Committee Report**

*Attachment: Memorandum from the Ad hoc Committee*

**Recommendation:** Approve

**CSET BOARD OF DIRECTOR'S MEETING**

**AGENDA**

**August 17, 2023 at 6PM-8PM**

**Visalia Main Office | Founders Conf. Rm**

**E. Review 2022-2023 Board Committees and Discuss 2023-2024 Board Committees** (Discussion/Action)

Attachments: *2022-2023 Committees and Bylaws Committee Descriptions*

**Recommendation:** Approve

**F. JUNE and JULY 2023 GRANTS, CONTRACTS, AND PROPOSALS**

Attachments: *June & July 2023 Grants, Contracts, and Proposals*

**Recommendation:** Approve

**G. JUNE-JULY 2023 FINANCE REPORT and MAY-JUNE 2023 BALANCE SHEET**

Attachments: *June & July 2023 Report and May 2023 Balance Sheet*

**Recommendation:** Approve

**H. JUNE and JULY 2023 MONTHLY PROGRAM PERFORMANCE REPORT**

Attachments: *June & July 2023 Monthly Program Performance Report*

**Recommendation:** Approve

**I. BOARD CLOSED SESSION**

i. Executive Director Annual Appraisal

**J. BOARD REPORT FROM CLOSED SESSION** (Discussion/Action)

**VIII. INFORMATION ITEMS**

a. **STAFF REPORT**

i. *Navigation Center Update*

b. **FEDERAL & STATE**

c. **CSET's CALENDAR OF EVENTS** - *August & September 2023 Calendar*

d. **CSET NEWS** - *Articles/Highlights*

**IX. ROUNDTABLE**

**X. ADJOURNMENT**