

## BOARD OF DIRECTORS

November 21, 2019

312 NW 3<sup>rd</sup> Avenue

Visalia, CA

6pm ~

### Agenda



#### 1. Call to Order and Public Comments

(Any person may address the Board at this time either on an agenda item or other matters of interest to the public that are within the subject matter jurisdiction of the Board. A maximum of 5 minutes is allowed for each speaker, with a maximum time of 15 minutes per item unless otherwise extended by the Board)

#### 2. Approval of October 17, 2019 Board minutes

#### 3. Consent Calendar (Any Board member may remove an item from the Consent Calendar if further discussion is desired.)

No edits to these policies:

- a. Code of Conduct Policy
- b. Conflict of Interest Policy
- c. Grievance Policy
- d. Solicitation, Distribution and Gratuities Policy
- e. Wage Hour Issues in Electricity Crisis Policy

Minor edits to the policy:

- f. IT Data Security and Equipment Policy

#### 4. Action Items

##### a. **Presentation of CSET Audit Report for fiscal year ending 2019 by Nancy Belton and Shannon Webster from Daniells, Phillips, Vaughan & Bock CPA Firm.**

Recommendation: Adopt

##### b. **New Lactation Policy**

Attachment: Lactation Policy

Recommendation: Approve

##### c. **Grants, Contracts, and Proposals**

Attachment: October 2019 Monthly reports

Recommendation: Approve

##### d. **October 2019 Finance Report**

Attachment: October 2019 Finance packet

Recommendation: Accept subject to Audit

##### e. **Ratify the Douglas Property Purchase with Prop 68 Funding**

Attachment: Memo

Recommendation: Ratify the opening of Escrow for the Douglass Property.

##### f. **Program Performance for October 2019**

Attachment: October 2019 Program Monthly report

Recommendation: Approve

##### g. **Closed Session**

(The board will report on any reportable action/s taken during Closed Session.)

##### i. **Anticipated Litigation**

## **h. Approval of Executive Director Review**

5. Information Items:
  - a. Fundraising Committee Update
  - b. Staff reports
    - i. Federal & State
  - c. Roundtable