

BOARD OF DIRECTORS

November 19, 2020

312 NW 3rd Avenue

Visalia, CA

6pm ~

Zoom Link: <https://us02web.zoom.us/j/87151039024?pwd=dk94Q1ZQTGs3KzNJSUkwSHF6T3huUT09>



Agenda

1. Call to Order and Public Comments

(Any person may address the Board at this time either on an agenda item or other matters of interest to the public that are within the subject matter jurisdiction of the Board. A maximum of 5 minutes is allowed for each speaker, with a maximum time of 15 minutes per item unless otherwise extended by the Board)

2. Approval of October 15, 2020 Board minutes

3. Consent Calendar (Any Board member may remove an item from the Consent Calendar if further discussion is desired.)

No edits to the prior policy:

- a. Code of Conduct Policy
- b. IT Data Security and Equipment Policy
- c. Solicitation, Distributions & Gratuities Policy

Edits to the prior policy:

- d. Conflict of Interest Policy
- e. Grievance Policy
- f. Lactation Policy
- g. Wage Hour Issues in Electricity Crisis Prevention Policy

4. CSET Strategic plan information and invite by Jeff Forbes (**Information/Action**)

5. **Action Items**

- a. Presentation of CSET Audit Report for fiscal year ending 2019 by Nancy Belton and Shannon Webster from Daniels, Phillips, Vaughan & Bock CPA Firm.

Recommendation: Adopt

- b. Approve CSET's recommended inclusion language to the handbook as described in the Memorandum and adjust the effective date of handbook approval to January 1, 2021.

Attachment: Memorandum and relevant pages of handbook

Recommendation: Approve

- c. Grants, Contracts, and Proposals

Attachment: October 2020 Monthly reports

Recommendation: Approve

- d. October 2020 Finance Reports

Attachments: October 2020 Finance packet

Recommendation: Accept subject to Audit

- e. Approval to post publicly request for Proposal for Limited Scope ERISA Auditor

Attachment: Memorandum

Recommendation: Approve

- f. Program Performance for October 2020

Attachment: October 2020 Program Monthly report

Recommendation: Approve

6. Information Items:

- a. Staff reports
 - i. Federal & State
- b. Roundtable