BOARD OF DIRECTORS November 19, 2020 312 NW 3<sup>rd</sup> Avenue Visalia, CA 6pm ~



## Zoom Link: https://us02web.zoom.us/j/87151039024?pwd=dk94Q1ZQTGs3KzNJSUkwSHF6T3huUT09 Agenda

1. Call to Order and Public Comments

(Any person may address the Board at this time either on an agenda item or other matters of interest to the public that are within the subject matter jurisdiction of the Board. A maximum of 5 minutes is allowed for each speaker, with a maximum time of 15 minutes per item unless otherwise extended by the Board)

- 2. Approval of October 15, 2020 Board minutes
- 3. Consent Calendar (Any Board member may remove an item from the Consent Calendar if further discussion is desired.)

## No edits to the prior policy:

- a. Code of Conduct Policy
- b. IT Data Security and Equipment Policy
- c. Solicitation, Distributions & Gratuities Policy

## Edits to the prior policy:

- d. Conflict of Interest Policy
- e. Grievance Policy
- f. Lactation Policy
- g. Wage Hour Issues in Electricity Crisis Prevention Policy
- 4. CSET Strategic plan information and invite by Jeff Forbes (Information/Action)
- 5. Action Items
  - a. Presentation of CSET Audit Report for fiscal year ending 2019 by Nancy Belton and Shannon Webster from Daniells, Phillips, Vaughan & Bock CPA Firm.

Recommendation: Adopt

b. Approve CSET's recommended inclusion language to the handbook as described in the Memorandum and adjust the effective date of handbook approval to January 1, 2021.

Attachment: Memorandum and relevant pages of handbook

Recommendation: Approve

c. Grants, Contracts, and Proposals

Attachment: October 2020 Monthly reports

**Recommendation: Approve** 

d. October 2020 Finance Reports

Attachments: October 2020 Finance packet

Recommendation: Accept subject to Audit

- e. Approval to post publicly request for Proposal for Limited Scope ERISA Auditor
- Attachment: Memorandum

Recommendation: Approve

- f. Program Performance for October 2020
- Attachment: October 2020 Program Monthly report

Recommendation: Approve

- 6. Information Items:
  - a. Staff reports

i. Federal & State

b. Roundtable

Based on guidance from the California Department of Public Health and the California Governor's Office, to minimize the spread of COVID-19, members of the public are encouraged to participate remotely. A space will be created for the public to listen in and are advised to contact CSET Main Office at 559-732-4194 for more information. In compliance with the American Disabilities Act, if you need special assistance to participate in meetings call (559) 732-4194 48-hours in advance of the meeting. All reasonable efforts will be made to accommodate those with disabilities.